

MINUTES  
TOCCOA CITY COMMISSION  
November 23, 2009

The City Commission of the City of Toccoa met in Regular Session at City Hall on Monday, November 23, 2009, at five o'clock P.M. with Mayor Ron Seib presiding.

The invocation was given by Pastor Paul Garrison followed by the Pledge Of Allegiance to the Flag.

On roll call the following were present:

Mayor Ron Seib  
Vice Mayor Bob Troup  
Commissioner David Austin  
Commissioner Janice English  
Commissioner AJ Pavliscsak  
City Manager Ross Hubbard  
City Attorney John Dickerson  
City Clerk Fredda Wheeler

Motion by Commissioner Pavliscsak, seconded by Commissioner Austin and unanimously carried to approve the Agenda as presented, a copy of this Agenda being attached as Exhibit "A."

Under Reports the following comments were heard:

Commissioner English stated that it was good to have Reverend Garrison back with us.

Vice Mayor Troup announced that the Planning Retreat would be held on January 20, 2010 at the Straw House on Clary Connector. He also offered words of praise to the Water Department for the excellent job done in repairing a break in a water line near his house.

Commissioner Pavliscsak informed the Commission that the Toccoa Stephens County Little League was requesting that 2 more lights be installed at the ball fields. Motion by Commissioner Pavliscsak, seconded by Vice

Mayor Troup and unanimously carried that the City of Toccoa would pay for the utility bill of the lights once they were installed by the Little League.

Commissioner Austin reported that he was also glad to see Reverend Paul Garrison, who had surgery recently, back with us. He also extended wishes to employees, their families, and the citizens of Toccoa for a Happy Thanksgiving.

City Manager Hubbard reported that he would be on vacation November 24<sup>th</sup> and November 25<sup>th</sup>. Water/Wastewater Utility Director Don Dye will be Acting City Manager during his absence. He also reported that two dilapidated houses would be torn down very soon. The houses are located at 106 Grove Street and 210 W. Whitman Street.

Mayor Seib thanked Chief Ayers and all the firemen for the hard work that they do for the Mayor's Motorcade. He also announced the schedule for the closing of City Hall for the Thanksgiving Holiday. City Hall will be closed on November 26<sup>th</sup> and 27<sup>th</sup> but all emergency workers will be on duty. Mayor Seib asked for an update on the Hotel-Motel Audit. City Clerk Wheeler reported that the two firms cited in the audit had requested a payment plan. Knights Inn had made an initial payment of \$5,000.00 and Country Hearth Inn will be remitting their initial payment in the next couple of days. Mayor Seib also announced that market analysts have announced that Friday, November 27<sup>th</sup> would be the best day to buy a new vehicle. Commissioner Pavliscsak reported that he had taken a ride in the City Manager's vehicle recently and he felt it was not adequate for the trips to and from Greene County. Motion by Commissioner Pavliscsak, seconded by Vice Mayor Troup and unanimously carried to start the process of procuring a new or used 4 wheel drive SUV for the City Manager's use.

Mayor Seib next recognized any visitors who wished to speak. There were no persons present who wished to be heard.

I. CONSENT AGENDA

Motion by Commissioner Pavliscsak, seconded by Commissioner Austin and unanimously carried to approve the following Consent Agenda items as submitted:

- A. Request for Approval of Minutes of November 9, 2009 Executive Session
- B. Request for Approval of Minutes of November 9, 2009 City Commission Meeting
- C. Request for Approval of Minutes of November 10, 2009 Executive Session

II. OLD BUSINESS

- D. Second Reading to Enact the Standards for Telecommunications Antennae and Tower Ordinance.

Motion by Commissioner Austin, seconded by Vice Mayor Troup and unanimously carried to approve the second reading of the Telecommunications Ordinance.

III. NEW BUSINESS

- E. Ratification of Employment Contract for Interim City Manager. Mayor Seib gave an overview of the Employment Agreement for Interim City Manager. The terms and conditions of this temporary employment are:

- Term-November 12, 2009 through May 11, 2010
- Salary-\$7,500 monthly
- Other Compensation:
  - \$500 a month for temporary living expenses;
  - Use of City vehicle while working and to drive to Greensboro, Georgia home once per week;
  - Participation in City Dental Program.

- Reimbursement of approved work expenses
- Termination - Immediately by City Commission vote, employee to provide minimum of 14-day notice.
- Employee provides full time service to the City during the contract and fulfills the duties of City Manager.

Motion by Vice Mayor Troup, seconded by Commissioner English and unanimously carried to ratify the Employment Contract for Ross Hubbard.

F. Ratification of Alcoholic Beverage License for Rana & Rana, Inc. - Scrivener's Error.

Motion by Commissioner Pavliscsak, seconded by Vice Mayor Troup and unanimously carried to ratify the above-mentioned license. The application was submitted in error in the name of Chevron Gas Station #22. The application should have been submitted in the corporation's name of Rana & Rana.

G. Employee Health Insurance.

Motion by Vice Mayor Troup, seconded by Commissioner English and unanimously carried to offer the employees of the City of Toccoa two options of health coverage benefit. In addition to the present Preferred Provider Organization (PPO) option, employees may choose a Point of Service (POS) plan. The employees will pay any premiums for the PPO plan that is in excess of the POS costs.

H. Budget Amendment (Employee Handbook Item Number 14)

Motion by Vice Mayor Troup, seconded by Commissioner English to amend the current budget to allow the City of Toccoa employees to receive a Christmas Bonus. Those employees employed for 6 months or more would receive \$200.00 and those employed for less than 6 months would receive \$100.00. Motion by Commissioner Pavliscsak, seconded by Commissioner Austin and unanimously carried to amend the original motion to include an additional \$10,000, to be distributed based on years of service. A copy of the calculations is being attached as Exhibit "B."

I. Discussion of Northland Cable Franchise Agreement.

City Manager Hubbard gave an overview of the history of the Franchise Agreement. Northland Cable has filed an application to amend its existing Certificate of Video Franchise Authority to add the City of Toccoa to the service area covered by the state-issued franchise. Any and all actions required of the City of Toccoa have been taken.

J. Recognition of Visitors Wishing to Speak on General Items. .

There were no persons present who wished to be heard.

Motion by Commissioner Pavliscsak, seconded by Vice Mayor Troup to adjourn the Regular Meeting in order for the Commission to go into Executive Session to discuss the following:

Matter of Personnel. An Affidavit was signed by Mayor Seib and all Commissioners stating that the above matter discussed was not subject to the Open Meetings Act. See Exhibit "C" attached.

Motion by Commissioner Pavliscsak, seconded by Commissioner English to adjourn the Executive Session.

IV. ADJOURN

There being no further business, the meeting was adjourned on motion by Commissioner English and seconded by Commissioner Pavliscsak.

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Mayor

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Fredda Wheeler, City Clerk