

CITY OF TOCCOA
CITY COMMISSION
MINUTES • AUGUST 14, 2023

Regular Meeting

City Commission/Court Room
92 North Alexander, Toccoa, GA 30577

5:00 PM

CALL MEETING TO ORDER

The Meeting was called to order by Mayor Austin.

INVOCATION

The Invocation was given by Pastor Paul Garrison.

PLEDGE ALLEGIANCE TO THE FLAG

ROLL CALL

Attendee Name	Title	Status	Arrived
David Austin	Mayor	Present	
Gail Fry	Vice Mayor	Present	
Terry Carter	Commissioner	Present	
Evan Hellenga	Commissioner	Present	
Billy Morse	City Manager	Present	
John Dickerson	Attorney	Present	
Fredda O. Wheeler	City Clerk	Present	

APPROVAL OF AGENDA

Motion by Commissioner Hellenga, seconded by Commissioner Carter and unanimously carried to approve the Agenda as submitted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evan Hellenga, Commissioner
SECONDER:	Terry Carter, Commissioner
AYES:	Austin, Fry, Carter, Hellenga

REPORTS

Condolences to the families of Mrs. Velma Brown Ridley, Mr. Paul Alford and Mrs. Frances Deitz.

I. CONSENT AGENDA

Motion by Commissioner Hellenga, seconded by Commissioner Carter and unanimously carried to approve the Consent Agenda as submitted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evan Hellenga, Commissioner
SECONDER:	Terry Carter, Commissioner
AYES:	Austin, Fry, Carter, Hellenga

A. Request for Approval of Minutes of July 24, 2023 Commission Meeting

II. OLD BUSINESS

III. NEW BUSINESS

Attachment: MINUTES ? AUGUST 14, 2023 (3011 : Minutes)

B. Consideration of Alcohol Beverage Control License for Falls Convenience Store Located at 2646 Falls Road

Motion by Vice Mayor Fry, seconded by Commissioner Hellenga and unanimously carried to approve the application for an Alcohol Beverage Control License as submitted by Falls Convenience Store located at 2646 Falls Road.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gail Fry, Vice Mayor
SECONDER:	Evan Hellenga, Commissioner
AYES:	Austin, Fry, Carter, Hellenga

C. Consideration of Alcohol Beverage Control License for Fuel and More Located at 628 Prather Bridge Road

Motion by Commissioner Carter, seconded by Vice Mayor Fry and unanimously carried to approve the application for a Alcohol Beverage Control License as submitted by Fuel and More located at 628 Prather Bridge Road.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry Carter, Commissioner
SECONDER:	Gail Fry, Vice Mayor
AYES:	Austin, Fry, Carter, Hellenga

D. Consideration of Penalties for Underage Sale of Alcohol Beverage at 156 W. Currahee Street

The Alcohol Beverage Control Board's recommendation of a fine of \$500.00 and a 24 hour suspension of the license for underage sales at 156 W. Currahee Street died with only Commissioner Hellenga voting in favor of the recommendation.

A motion by Commissioner Carter, seconded by Vice Mayor Fry was passed to remand the matter back to the Alcohol Beverage Control Board for further consideration.

RESULT:	APPROVED [3 TO 1]
MOVER:	Terry Carter, Commissioner
SECONDER:	Gail Fry, Vice Mayor
AYES:	Austin, Fry, Carter
NAYS:	Hellenga

E. Monthly Financial Report

Finance Director Becky Bohannon presented The Monthly Financial Report.

RESULT:	PRESENTATION
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IV. PUBLIC COMMENTS

Recognition of Visitors Wishing to Speak on General Items. (Limit 3 Minutes)

V. ADJOURN

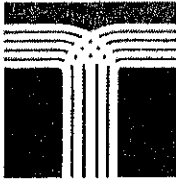
The August 14, 2023 City of Toccoa City Commission Meeting was adjourned by Mayor Austin.

Attachment: MINUTES ? AUGUST 14, 2023 (3011 : Minutes)

Mayor

City Clerk

Attachment: MINUTES ? AUGUST 14, 2023 (3011 : Minutes)



City Commission
92 North Alexander St
Toccoa, GA 30577

SCHEDULED

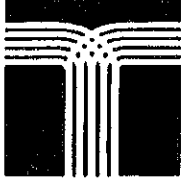
AGENDA ITEM (ID # 3012)

3.B

Meeting: 08/28/23 05:00 PM
Department: City Manager
Category: Purchase
Prepared By: Jan Crawford
Initiator: Billy Morse
Sponsors:

DOC ID: 3012

Consideration of Purchases:



City Commission
92 North Alexander St
Toccoa, GA 30577

Meeting: 08/28/23 05:00 PM
Department: Utilities
Category: Purchase
Prepared By: Jan Crawford

SCHEDULED

Initiator: Harry Scott
Sponsors:

AGENDA ITEM (ID # 3013)

DOC ID: 3013

Utility Department Work Trucks



Billy Morse <bmorgan@cityoftoccoa.com>

Trucks

1 message

Harry Scott <hscott@cityoftoccoa.com>
To: Billy Morse <bmorgan@cityoftoccoa.com>

Tue, Aug 22, 2023 at 2:13 PM

Billy,


We have been searching for trucks for awhile now with little to no luck. I reached out to Tim Goss with Mike Jones to see if they had anything that would work for our needs. Tim said that Ford has opened the window to place orders, except for F-150's, they are still not available. Tim Goss sent me pricing on the trucks that we bid in 2022 and 2023 which we did not receive any bids from any dealers due to the unavailability of these type vehicles. .

I wanted to get some direction as to what we can do.

We are getting desperate for vehicles and the pricing on these vehicles are not coming down.

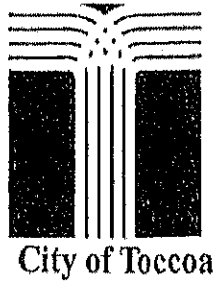
Thank you for your help in this matter.

--
Harry F. Scott Jr
Utilities Director
City of Toccoa Ga.
706-282-3305 office
706-491-3305 cell
706-886-7766 fax

 20230822_130939.pdf
476K

Attachment: Utility Trucks (3013 : Utility Department Work Trucks)

Utilities Department
Municipal Building
P.O. Box 579
92 N. Alexander Street
Toccoa, Georgia 30577
706.886.8451
706.886.7766 Fax



August 23, 2023

MEMORANDUM

TO: Billy Morse
City Manager

FROM: Harry Scott
Utilities Director

RE: Vehicle Purchases

As you are aware, the City received NO BIDS on trucks for 2022 and 2023 and we are getting desperate. I have received updated pricing from Mike Jones Ford in Toccoa for the trucks that were approved through the budget process but were unavailable through any dealers. Listed below are the updated dollar amounts provided to me as compared to the budgeted amount.

- (1) FY22 Safety Compliance / F350
Budgeted - \$40,000 NEW PRICE \$65,965.64 (\$25,965.64 over budget)
- (2) FY22 F450 Hauling/Dump Truck
Budgeted - \$50,000 NEW PRICE \$85,863.36 (\$35,863.36 over budget)
- (3) FY23 Replaces W42 / F350
Budgeted - \$40,000 NEW PRICE \$ 65,965.64 (\$25,965.64 over budget)
- (4) FY23 Service Truck / F250
Budgeted - \$30,000 NEW PRICE \$50,160.64 (\$20,160.64 over budget)

The total expense amount is \$ 107,955.28 over the budgeted amount. Funding for this expense will be through available funds in the *reserves account*.

We can order these trucks for production in October, 2023 but the window of opportunity could close at any time! I'm requesting permission to place this order in hopes of guaranteeing delivery in the current fiscal year.

Please let me know if you have any questions or concerns.

Thank You.

Attachment: Utility Trucks (3013 : Utility Department Work Trucks)



Preview Order: 0728 - W3H 4x4 Crew Chas Cab DRW: Order Summary Time of Preview: 07/28/2023 09:07:07 Receipt: NA

Dealership Name: Mike Jones Ford

Sales Code: F21625

Dealer Rep.	Timothy Goss	Type	Fleet	Vehicle Line	Sign duty	Order Code	0728
Customer Name	CITY TOCCOA	Priority Code	LI	Model Year	2024	Price Level	415

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 CREW CHAS CAB DRW/179	\$85220	4.30 RATIO LIMITED SLIP AXLE	\$385
179 INCH WHEELBASE	\$0	14000# GVWR PACKAGE	\$0
TOTAL BASE VEHICLE	\$85220	80 STATE EMISSIONS	\$0
OXFORD WHITE	\$0	JOB #1 ORDER	\$0
VINYL 40/20/40 SEATS	\$0	SPARE TIRE AND WHEEL	\$350
MEDIUM DARK SLATE	\$0	JACK	\$0
PREFERRED EQUIPMENT PKG. 640A	\$0	40 GAL AFT OF AXLE FUEL TANK	\$0
.XL TRIM	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
AIR CONDITIONING - CF0 FREE	\$0	FUEL CHARGE	\$0
AM/FM STEREO MP3/CLK	\$0	PRICED DONA	\$0
7.3L DIESEL NA F150 V8 ENGINE	\$0	ADVERTISING ASSESSMENT	\$0
10-SPEED AUTO TORQSHIFT	\$0	DESTINATION & DELIVERY	\$1995
ET245/75R17E BSW ALL-SEASON	\$0		
TOTAL BASE AND OPTIONS			MSRP
DISCOUNTS			\$57950
TOTAL			NA
			\$87950

ORDERING FIN: QES07 END USER FIN: RES07

SALE PRICE W/ SERVICE BODY

\$ 65,965.44

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.

Attachment: Utility Trucks (3013 : Utility Department Work Trucks)



Preview Order 1728 - W5H 4x4 Crew Chas Cab DRW: Order Summary Time of Preview: 08/02/2023 11:20:57 Receipt: 8/2/2023

Dealership Name: Mike Jones Ford

Sales Code: F21625

Dealer Rep.	Timothy Goss	Type	Fleet	Vehicle Line	Superduty	Order Code	1728
Customer Name	CITY TOCCOA	Priority Code	11	Model Year	2024	Price Level	420

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F550 4X4 CREW CHAS CAB DRW/203	\$59870	19500# GVWR PACKAGE	\$0
203 INCH WHEELBASE	\$0	50 STATE EMISSIONS	\$0
TOTAL BASE VEHICLE	\$59870	SPARE TIRE AND WHEEL	\$350
OXFORD WHITE	\$0	HIGH CAPACITY TRAILER TOW PKG	\$580
VINYL 40/20/40 SEATS	\$0	JACK	\$0
MEDIUM DARK SLATE	\$0	40 GAL AFT OF AXLE FUEL TNK	\$0
PREFERRED EQUIPMENT PKG.660A	\$0	EXTRA HEAVY DUTY FRONT END SUS	\$285
.XL TRIM	\$0	PAYLOAD PLUS PACKAGE UPGRADE	\$1155
.AIR CONDITIONING -- CFC FREE	\$0	DUAL BATTERY	\$0
.AM/FM STEREO MP3/CLK	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
6.7L POWER STROKE V8 DIESEL	\$9995	FUEL CHARGE	\$0
10-SPEED AUTO TORQSHIFT	\$0	PRICED DDRA	\$0
225/70R19.5G BSW ALL POSITION	\$0	ADVERTISING ASSESSMENT	\$0
4.30 RATIO LIMITED SLIP AXLE	\$395	DESTINATION & DELIVERY	\$1895

TOTAL BASE AND OPTIONS	MSRP
DISCOUNTS	\$74625
TOTAL	NA
	\$74625

SALE PRICE W/ DUMP BODY
 \$ 85,863.36

ORDERING FIN: QE307 END USER FIN: QE307

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.

Attachment: Utility Trucks (3013 : Utility Department Work Trucks)



Preview Order: 2728 - W28 4x4 Crew Cab SRW: Order Summary Time of Preview: 08/02/2023 08:51:19 Receipt: 8/2/2023

Dealership Name: Mike Johns Ford

Sales Code: F21625

Dealer Rep:	Timothy Goss	Type	Fleet	Vehicle Line	Superduty	Order Code	2728
Customer Name	CITY TOCCOA	Priority Code	11	Model Year	2024	Price Level	415

DESCRIPTION	MSRP	DESCRIPTION	MSRP
230 4X4 CREW CAB PICKUP/17G	\$51770	8.73 ELECTRONIC LOCKING AXLE	\$430
175 INCH WHEELBASE	\$0	JOB #1 ORDER	\$0
TOTAL BASE VEHICLE	\$51770	10000H SVWR PACKAGE	\$0
OXFORD WHITE	\$0	\$0 STATE EMISSIONS	\$0
VINYL 40/20/40 SEATS	\$0	JACK	\$0
MEDIUM DARK SLATE	\$0	PRICE CONCESSION INDICATOR	\$0
PREFERRED EQUIPMENT PKG 600A	\$0	REMARKS TRAILER	\$0
XL TRIM	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
AIR CONDITIONING - CFC FREE	\$0	FUEL CHARGE	\$0
AM/FM STEREO MP3/CLK	\$0	PRICED DORA	\$0
5.0L DEVCT NAT F1 V8 ENGINE	\$0	ADVERTISING ASSESSMENT	\$0
10-SPEED AUTO TOROSHIFT-G	\$0	DESTINATION & DELIVERY	\$1995
LT249/75R17E BSW ALL SEASON	\$0		
TOTAL BASE AND OPTIONS			MSRP
DISCOUNTS			\$54195
TOTAL			NA
			\$54195

ORDERING FIN: Q2907 END USER FIN: Q2907

SALE PRICE \$ 50160.64

Customer Name:
Customer Address:

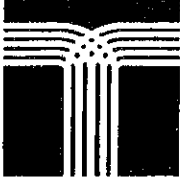
Customer Email:

Customer Phone:

Customer Signature:

Date:

This order has not been submitted to the order bank.



City Commission
92 North Alexander St
Toccoa, GA 30577

Meeting: 08/28/23 05:00 PM
Department: Public Works Department
Category: Purchase
Prepared By: Jan Crawford

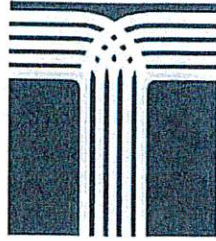
Initiator: Randy Smith
Sponsors:

SCHEDULED

AGENDA ITEM (ID # 3014)

DOC ID: 3014

Rear Mounted Side Mower



**City of Toccoa
Public Works Department**

To: Billy Morse, City Manager
 From: Randy Smith, Public Works Director *RS*
 Date: August 21, 2023
 RE: Purchase of rotary rear mount bush hog

I have received two quotes on this rotary rear mount bush hog. The quotes are as follows:

	Total
James Short Tractors and Equip	\$13,250.00
Ag Pro	\$15,000.00

I would like to recommend we purchase this rotary rear mount bush hog from James Short Tractors and Equipment, located in Carnesville, Georgia, for the total amount of \$13,250.00. We budgeted \$25,000 in the FY2024 Budget for this implement. It will be mounted on an existing tractor and use to cut rights of way.

All local vendors have been contacted and neither vendor carries this type of implement.

I will be glad to discuss.

Attachment: Bush Hog (3014 : Rear Mounted Side Mower)

Search products



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3.a



Home

Products

Dealer Locator

Forms



Shopping Cart



DB4045 48" Hydraulic Drive, Offset Rotary Cutter Complete *

Attachment: Bush Hog (3014 : Rear Mounted Side Mower)

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Accept



JAMES SHORT TRACTORS & EQUIPMENT, INC.

P.O. BOX 553, 10627 HWY 106
 CARNESVILLE, GA 30521
 www.jamesshorttractors.com
 PHONE (706) 384-4557 - FAX (706) 384-7295



City of Toccoa

James Short Tractors in Carnesville's bid for the following equipment is as follows:

- | | |
|--|------------|
| (1) Hardee DB4048 | \$13250.00 |
| If tractor is equipped with dual remotes | |
| (1) Hardee DB4048 | \$14250.00 |
| If tractor does not have dual remotes | |

Estimated availability is 10-12 weeks.

*Quoted prices do not include any applicable sales tax

Please contact me at the above phone number with any questions.

Thank you,

Russ Meadows

Attachment: Bush Hog (3014 : Rear Mounted Side Mower)



Quote Summary

Prepared For:
City Of Toccoa
GA

Prepared By:
Robert Pulsifer
Ag-Pro
10963 Georgia Highway 106
Cameaville, GA 30521
Phone: 708-384-5555
rpulsifer@agproco.com

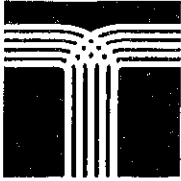
Equipment Summary	Selling Price	Qty	Extended
HARDEE DB4048	\$ 14,850.01 X	1 =	\$ 14,850.01
Equipment Total			\$ 14,850.01

Quote Summary	
Equipment Total	\$ 14,850.01
Dealer services	\$ 149.99
SubTotal	\$ 15,000.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 15,000.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 15,000.00

Attachment: Bush Hog (3014 : Rear Mounted Side Mower)

Salesperson : X _____

Accepted By : X _____



City Commission
92 North Alexander St
Toccoa, GA 30577

SCHEDULED

Meeting: 08/28/23 05:00 PM
Department: City Manager
Category: Consideration
Prepared By: Jan Crawford

Initiator: Billy Morse
Sponsors:

AGENDA ITEM (ID # 3015)

DOC ID: 3015

Consideration of Moratorium on the Issuance of Additional Alcoholic Beverage Licenses

MORATORIUM

Whereas, the City of Toccoa will consider revisions to its alcoholic beverage code to be consistent and up to date with the current state statutory requirements; and

Whereas, the City of Toccoa wants to facilitate the orderly regulation of alcoholic beverages in the corporate limits of the City of Toccoa; and

Whereas, there are no pending applications for an alcoholic beverage license for package sales of distilled spirits; and

Whereas, the ABC Board of the City of Toccoa will be considering amendments to the alcoholic beverage ordinance of the City of Toccoa and has requested that a temporary moratorium be placed on the issuance of alcohol beverage licenses for package sales of distilled spirits.

Therefore, the City does hereby place a temporary moratorium on the issuance of any additional retail alcoholic beverage licenses for the package sales of distilled spirits for a period up to and including March 31, 2024, pending the review and amendment of the alcoholic beverage code.

Be it further resolved that during this period of time the City of Toccoa will review its current ordinances to determine if amendments are appropriate to regulate applications for alcoholic beverage licenses for package sales of distilled spirits.

This moratorium will become effective upon adoption by the City Commission as provided by the Charter of the City of Toccoa.

CITY OF TOCCOA, GEORGIA

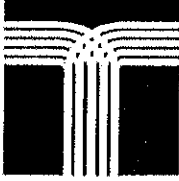
By: _____
Mayor

ATTEST:

Fredda Wheeler, Clerk

READ FIRST TIME: _____

Attachment: MORATORIUM ABC (3015 : Moratorium to Alcoholic Beverage Ordinance)



City Commission
92 North Alexander St
Toccoa, GA 30577

SCHEDULED

AGENDA ITEM (ID # 3016)

Meeting: 08/28/23 05:00 PM
Department: City Manager
Category: Consideration
Prepared By: Jan Crawford
Initiator: Billy Morse
Sponsors:
DOC ID: 3016

3: D

**Consideration of a Moratorium on Permitting Homeless
Shelters and Rehabilitation Facilities**

MORATORIUM

Whereas, the City of Toccoa along with cities and other local governments throughout the state and throughout the country have recognized the problems of homelessness and the problems of individuals who are homeless; and

Whereas, the City of Toccoa wants to address these problems in a compassionate and respectful manner; and

Whereas, appropriate regulations should be in place for homeless shelters and/or rehabilitation facilities; and

Whereas, the City of Toccoa wants to ensure that homeless shelters and rehabilitation facilities are providing appropriate services and assistance for homeless persons; and

Whereas, there are no pending applications for homeless shelters and/or rehabilitation facilities pending in the City of Toccoa; and

Whereas, the City of Toccoa will be working with other local municipalities and other local governmental entities throughout the state to develop practical and consistent regulations regarding homeless shelters and rehabilitation facilities regulations regarding homeless shelters and rehabilitation facilities to ensure the health, safety and welfare of homeless persons; and

Whereas, the City Commission of the City of Toccoa, Georgia, has been vested with substantial powers, rights and functions to generally regulate the practice, conduct or use of property for the purposes of maintaining health, morals, safety, security, peace, and the general welfare of the City of Toccoa.

Therefore, the City of Toccoa finds it to be appropriate to place a moratorium on permitting homeless shelters and rehabilitation facilities for a period up until July 1, 2024 to give the City an opportunity to put in place appropriate regulatory procedures and ordinances that will ensure an effective and consistent way to address issues for homeless persons.

It is further resolved that during this period of time the City of Toccoa will review current ordinances or regulations to determine if amendments are appropriate to address the issues described herein.

This moratorium will become effective upon adoption by the City Commission as provided by the Charter of the City of Toccoa.

CITY OF TOCCOA, GEORGIA

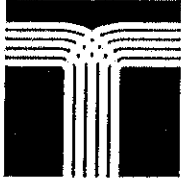
By: _____
Mayor

ATTEST:

Fredda Wheeler, Clerk

READ FIRST TIME: _____

Attachment: MORATORIUM Homeless (3016 : Moratorium Homelessness)



City Commission
92 North Alexander St
Toccoa, GA 30577

SCHEDULED

AGENDA ITEM (ID # 3017)

Meeting: 08/28/23 05:00 PM
Department: City Manager
Category: Consideration
Prepared By: Jan Crawford

Initiator: Billy Morse
Sponsors:

DOC ID: 3017

3:E

Consideration of Moratorium on Permitting and Licensing of Vape Shops

MORATORIUM

Whereas, the City of Toccoa along with cities and local governments throughout the State of Georgia recognize that the State of Georgia has passed legislation regulating vaping; and

Whereas, throughout the state there are businesses that have a product line for retail sale which includes including alternative nicotine products and/or vapor products; and

Whereas, the phrase "vape shop" generally means any business whose product line for retail sale includes alternative nicotine products and/or vapor products; and

Whereas, there have been no applications for a business license for a "vape shop" in Toccoa; and

Whereas, the City of Toccoa believes it to be reasonable and practical to work with the State of Georgia and other governmental entities throughout the state to draft consistent regulations for licensing the sale of vapor products and alternative nicotine products; and

Whereas, the City of Toccoa finds it to be appropriate to place a moratorium on permitting and licensing of vape shops for the purpose of selling alternative nicotine products and vapor products for a period of six (6) months.

Therefore it is hereby resolved that for a six (6) month period of time beginning with the adoption of this moratorium and extending 180 days from such adoption the City of Toccoa will review current regulations for state and federal and develop an ordinance which will impose certain requirements for the issuance of operating a business of a vape shop.

This moratorium will become effective upon adoption by the City Commission as provided by the Ordinances and the Charter of the City of Toccoa as it extends for six (6) months from the date of the adoption of this moratorium.

CITY OF TOCCOA, GEORGIA

By: _____
Mayor

ATTEST:

Fredda Wheeler, Clerk

READ FIRST TIME: _____

Attachment: Vape (3017 : Moratorium Vape)