



CITY OF TOCCOA
CITY COMMISSION
MINUTES • APRIL 8, 2024

Work Session

City Commission/Court Room
 92 North Alexander, Toccoa, GA 30577

3:00 PM

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Terry Carter	Vice Mayor	Present	
Gail Fry	Mayor	Present	
Evan Hellenga	Commissioner	Present	
Ron Matheson	Commissioner	Present	
Michelle Jamieson	Commissioner	Present	
Fredda O. Wheeler	City Manager	Present	
John Dickerson	Attorney	Absent	
Beth Rider	City Clerk	Present	

II. AGENDA ITEMS

1. Discussion of Toccoa Creek Wastewater Treatment Plant Improvements

Mr. Harry Scott discussed Toccoa Creek Wastewater Treatment Plant Improvements. Mr. Scott stated they went with a different bid process for procurement of a Construction Manager at Risk (CMAR). In Step 1 the qualifications were evaluated and ranked by the selection committee; Step 2 CMAR proposals were evaluated and ranked on a prorated numerical scale. Mr. Scott stated after reviewing both steps Reeves Young was the highest scoring proposer, they also did the Eastanollee Creek Project. Carter & Sloope recommends Reeves Young be awarded the CMAR contract in an amount equal to the Compensation for CMAR Services of \$88,860.00 plus the Estimated GMP of \$15,869,397.00 plus the Owners Contingency Allowance of \$500,000.00 for a contract price of \$16,458,257.00.

Mr. Scott stated he has talked with Fredda and Becky and they are going to use the State Grant money, ARPA and SPLOST which totals \$11,859,465.00 which would not require us to do a GEFA Loan.

After further discussion, Commissioner Carter asked Alex to email explanations for the following:

- Incentives
- Walk Away Clause
- Design & bid out
- Cost Sharing

Alex updated the Commissioners the Eastanollee Creek generator was delivered today, Phase I will be completed.

RESULT: PRESENTATION

2. Discussion of Personnel Policy Revision

Human Resource Director, Jan Crawford discussed Personnel Policy Revision. Jan presented updates to the Drug Free Workplace and Disciplinary Process Policy with current and proposed changes.

After discussion the Commissioners would like the following policy in place:

.01-.019 - 3 day suspension with no pay, permanent probation and require AVITA Services

.02-.039 - 5 day suspension with no pay, permanent probation and require AVITA Services

.04 - Terminated

RESULT: PRESENTATION

III. ADJOURN

Work session was adjourned by Mayor Fry at 4:40 pm

Gail Guy

Mayor
Beth Rider

City Clerk

