



CITY OF TOCCOA
CITY COMMISSION
MINUTES • NOVEMBER 24, 2025

Regular Meeting

City Commission/Court Room

5:00 PM

92 North Alexander, Toccoa, GA 30577

CALL MEETING TO ORDER

INVOCATION

The Invocation was given by Reverend Paul Garrison.

PLEDGE ALLEGIANCE TO THE FLAG

ROLL CALL

Attendee Name	Title	Status	Arrived
Terry Carter	Mayor	Present	
Evan Hellenga	Vice Mayor	Present	
Michelle Jamieson	Commissioner	Present	
Gail Fry	Commissioner	Present	
Ron Matheson	Commissioner	Present	
Fredda O. Wheeler	City Manager	Present	
John Dickerson	Attorney	Absent	
Beth Rider	City Clerk	Present	

Attorney Jay Doss was present at the meeting.

APPROVAL OF AGENDA

A motion was made by Commissioner Jamieson, seconded by Vice-Mayor Hellenga to approve amended agenda with the addition of Ritz Expansion, relocation of Police Department and Renovations to City Hall. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michelle Jamieson, Commissioner
SECONDER:	Evan Hellenga, Vice Mayor
AYES:	Carter, Hellenga, Jamieson, Fry, Matheson

I. CONSENT AGENDA

A motion was made by Commissioner Jamieson, seconded by Vice-Mayor Hellenga to approve the Consent Agenda. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michelle Jamieson, Commissioner
SECONDER:	Evan Hellenga, Vice Mayor
AYES:	Carter, Hellenga, Jamieson, Fry, Matheson

- A. Request for Approval of Minutes of November 10, 2025 Work Session
- B. Request for Approval of Minutes of November 10, 2025 Commission Meeting

REPORTS

Commissioner Jamieson reported about the Farm Bureau Farm Tour stating it was very educational and gave her insight of how economically the farms have in our county.

Vice Mayor Hellenga reported about the Humane Shelter, by October 1st there were more animal intakes than 2024. They will have a holiday yard sale at the Mitchell Allen Room. They will have a holiday fundraising concert on Friday, December 12.

The stats for the shelter for the month of October 101 intakes, 55 adoptions, 18 return to owner 75 transferred out, 26 euthanized and 11 died.

Vice-Mayor Hellenga reported the Farm Bureau Tour was a very interesting afternoon and thanked the Board Members of Farm Bureau.

Vice Mayor thanked all of the ones that decorated downtown and wished everyone a Happy Thanksgiving.

Commissioner Fry reported on the Farm Tour and stated it was an amazing tour and wished everyone a Happy Thanksgiving.

Commissioner Matheson reported on the Farm Tour stating it was a nice experience.

City Manager Wheeler asked Police Chief Carlisle to introduce our two new officers. Officer Austin Ricks and Chris Johnson they did a phenomenal job in the Academy. Officer Ricks was elected Class President and was recognized as Leadership of the class and presented a flag and was the keynote speaker. The officers have to sign a two year contract and we look forward to many years beyond that.

II. OLD BUSINESS

III. NEW BUSINESS

C. Consideration of the Ritz Expansion

A motion was made by Commissioner Fry, seconded by Commissioner Matheson to approve the bid for the Ritz expansion. Motion carried unanimously 3-2.

RESULT:	APPROVED [3 TO 2]
MOVER:	Gail Fry, Commissioner
SECONDER:	Ron Matheson, Commissioner
AYES:	Carter, Fry, Matheson
NAYS:	Hellenga, Jamieson

D. Consideration of the Police Department Relocation

A motion was made by Commissioner Jamieson, seconded by Commissioner Fry to approve the Police Department relocation and allocate \$180,000.00 in our budget. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michelle Jamieson, Commissioner
SECONDER:	Gail Fry, Commissioner
AYES:	Carter, Hellenga, Jamieson, Fry, Matheson

E. Consideration of City Hall Renovation

A motion was made by Commissioner Jamieson, seconded by Commissioner Fry to approve City Hall Renovations. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michelle Jamieson, Commissioner
SECONDER:	Gail Fry, Commissioner
AYES:	Carter, Hellenga, Jamieson, Fry, Matheson

F. Consideration of Annexation from Jeremy Adams and Wayne Ertzberger Property Located on Queen Street

City Attorney Jay Doss opened the Public Hearing for a zoning request and annexation request into the City requested by Jeremy Adams and Wayne Ertzberger.

Ms. Terry King - 333 Hilltop Lane, Toccoa asked what the plan is for the property. Attorney Doss stated the Commission has not seen the site plan and would not be able to answer the question this is just for the rezoning.

City Manager Wheeler gave a report from the Planning Commission that approve and recommend R1A Single Family zoning.

A motion was made by Commissioner Fry, seconded by Vice-Mayor Hellenga to approve the rezoning.

Attorney Doss stated we will move to annex the property into the City.

A motion was made by Vice-Mayor, seconded by Commissioner Jamieson to annex the property into the City and waive the second reading. Motion carried unanimously.

RESULT:	APPROVED [4 TO 0]
MOVER:	Gail Fry, Commissioner
SECONDER:	Evan Hellenga, Vice Mayor
AYES:	Hellenga, Jamieson, Fry, Matheson
RECUSED:	Carter

G. Consideration of Alcohol Beverage License Renewals

A motion was made by Commissioner Jamieson, seconded by Commissioner Matheson to approve alcohol renewals. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michelle Jamieson, Commissioner
SECONDER:	Ron Matheson, Commissioner
AYES:	Carter, Hellenga, Jamieson, Fry, Matheson

H. Consideration of Master Service Agreement with Southern Cathodic Protection Company

A motion was made by Vice-Mayor Hellenga, seconded by Commissioner Jamieson to approve the Agreement with Southern Cathodic Protection Company. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evan Hellenga, Vice Mayor
SECONDER:	Michelle Jamieson, Commissioner
AYES:	Carter, Hellenga, Jamieson, Fry, Matheson

IV. PUBLIC COMMENTS

Recognition of Visitors Wishing to Speak on General Items. (Limit 3 Minutes)

V. ADJOURN



D. Carter

Mayor

Beth Fider

City Clerk