



**CITY OF TOCCOA**  
**Community Planning & Development Department**  
**92 N. Alexander Street, P.O. Box 579**  
**Toccoa, GA 30577**  
**(706) 282-3232**

**APPLICATION FOR ANNEXATION**

Date: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_ County Zoning Designation: \_\_\_\_\_

Date Annexation will become effective and official: \_\_\_\_\_

Address of subject property: \_\_\_\_\_

Owner of Property: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Housing Units: \_\_\_\_\_ Other Buildings: \_\_\_\_\_

Population: White \_\_\_\_\_ Black \_\_\_\_\_ Other \_\_\_\_\_

A. Site Plan - Showing the location of existing buildings and other improvements.

B. Property Description - A legal description and plat.

C. Fee - No fees required.

D. Authorization to Inspect Premises - I hereby authorize the Toccoa City Commission, the Planning Commission and their staff to inspect the premises which is the subject of this annexation application.

E. Petition Requesting Annexation - Owners must complete Attachment 3.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**PETITION REQUESTING ANNEXATION  
CITY OF TOCCOA, GEORGIA**

DATE \_\_\_\_\_

TO THE HONORABLE CITY COMMISSION OF THE CITY OF TOCCOA, GEORGIA

1. The undersigned, as owner of all real property of the territory described herein, Respectfully requests that the City Commission annex this territory to the City of Toccoa, Georgia, and extend the City boundaries to include the same.
2. The territory to be annexed abuts the existing boundary of Toccoa, Georgia, and the Description of such territory area is as follows:

Address/Location of Property:

\_\_\_\_\_

Tax Map Number: \_\_\_\_\_ County Zoning Designation: \_\_\_\_\_

See description attached.

3. It is requested that this territory to be annexed shall be zoned: \_\_\_\_\_

for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

WHEREFORE, the Petitioners pray that the City Commission of the City of Toccoa, Georgia, pursuant to the provisions of the Acts of the General Assembly of the State of Georgia, Georgia Laws, 1946, do by proper ordinance annex said property to the City Limits of the City of Toccoa, Georgia.

Respectfully Submitted,

\_\_\_\_\_

\_\_\_\_\_

Owner(s)

**Attachment 1**  
**AUTHORIZATION BY PROPERTY OWNER**

**Application for Annexation**

I Swear That I Am The Owner Of The Property Which Is The Subject Matter Of The Attached Application, As Is Shown In The Records Of Stephens County, Georgia. I Authorize The Person Named Below To Act As Applicant In The Pursuit Of An Annexation Request Of This Property.

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip Code

Telephone Number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

Appendix B

**CITY ANNEXATION NOTIFICATION FORM**

1. Describe the location of the area to be annexed or attach a clear map indicating the location (if not previously provided to the county with the notice of proposed annexation).
  
2. How many landowners/parcels will be included?
  
3. How does the city propose to designate this area on its future land use map and/or zoning map if the annexation occurs?
  
4. Attach a copy of the sections of the city development ordinances that identify permitted uses for this proposed land use classification.
  
5. Describe the development plans for the area proposed to be annexed (if the property owner(s) in the area have initiated specific development proposals).
  
6. Indicate any special measures to be implemented or conditions of development that will be imposed on the properties to be annexed to mitigate negative impacts of the annexation proposal on surrounding properties.

County Zoning Designation: \_\_\_\_\_

Form completed by: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**CITY OF TOCCOA**  
 ANNEXATION AND ZONING AMENDMENT SCHEDULE  
 2020 CALENDAR YEAR  
 (TENTATIVE DATES)

<b>CLOSING DATE</b> To file for TPC First Thursday of the month	<b>TPC MEETING DATE</b> Third Thursday of the month	<b>NEWSPAPER DEADLINE</b> Submitted by Staff for Monday deadline	<b>PUBLIC NOTICE</b> Runs Thursday after Newspaper Deadline	<b>TCC Hearing</b> Public Hearing & Zoning Hearing 5 PM Meeting
January 2, 2020	January 16, 2020	January 27, 2020	January 30, 2020	February 24, 2020
February 6	February 20	March 2	March 5	March 23
March 5	March 19	March 30	April 2	April 27
April 2	April 16	April 27	April 30	<b>May 18</b>
May 7	May 21	June 1	June 4	June 22
June 4	June 18	June 29	July 2	July 27
July 2	July 16	July 27	July 30	August 24
August 6	August 20	August 31	September 3	September 28
September 3	September 17	September 28	October 1	October 26
October 1	October 15	October 26	October 29	November 23
November 5	November 19	November 30	December 3	December 28
December 3	December 17	December 28	December 31	January 25, 2021
January 7, 2021	January 21, 2021	February 1, 2021	February 4, 2021	February 22, 2021

\***Bolded dates are likely to change. Contact the Planning Department for more information.**